

Position Available
HIV Educator 1/HIV Educator 2
Full Time – 37.5 hours per week

Service Area: Prevention and Health Promotion Services

Reports to: Director of Prevention and Health Promotion Services

Salary: HIV Educator 1: \$21.08-24.82/hour \$41,106.00 - \$48,399.00
HIV Educator 2: \$23.52-\$28.70/hour \$45,864.00 - \$55,965.00/year

Under direction of the Director of Prevention and Health Promotion Services (PHPS), the HIV Educator plans, develops and implements the HIV program, through provision of HIV risk assessment, testing, counseling and referral services for high-risk populations within an 11-county region, and outreach to targeted populations.

Essential Duties (HIV Educator 1 and HIV Educator 2)

- Provides HIV risk assessment, testing, counseling and referral services for high risk individuals in community settings throughout an 11-county region and at Allen County Public Health in order to support Statewide HIV Prevention program
- Serves as HIV resource person and coordinates a Regional Advisory Group in funded area and communicates HIV messages through education and outreach in the community through appropriate mediums to promote HIV risk reduction measures.
- Maintains records of program activities and compiles data in order to evaluate program outcomes and prepare and submit required reports on time
- Maintains equipment and program supplies in order to perform duties in an efficient manner
- Monitors program budget and expenditures to ensure efficient and effective use of grant resources
- Meets all job safety requirements and all applicable Public Employee Risk Reduction Program safety standards that pertain to essential duties

Additional Duties (HIV Educator 2)

- As part of the ACPH STI intervention team, may be cross-trained to assist in the event of a regional outbreak of HIV or syphilis, including field investigation, contact tracing and specimen collection requiring phlebotomy training.
- Participate in regional Congenital Syphilis Review Board.



Qualifications

Valid Ohio Driver's license with an acceptable driving record and proof of auto liability insurance coverage required. Must have a vehicle to use on the job that is in roadworthy condition. Must be able to gain access to potential testing sites, e.g. prisons and other secure facilities.

HIV Educator 1:

Associate's degree in health or human services related field required and 1 year related work experience preferred, or any equivalent combination of education and experience. HIV Counseling, Testing & Referral (CTR) training completion required within 12 months of hire.

HIV Educator 2:

Bachelor's degree in health or human services related field required and 3 years previous experience in health, science or health education preferred; or an Associate's degree in health or human services related field with phlebotomy certification and completion of CDC and/or ODH-approved DIS training (i.e. Partner Services training) and at least 5 years previous experience. Eligible for phlebotomy certification upon hire, or phlebotomy certification required within 24 months of hire. HIV Counseling, Testing & Referral (CTR) training completion required within 12 months of hire. Passport to Partner Services training completion required within 12 months of hire.

WORKING CONDITIONS: Occasional overtime required. Travel within and outside the region required. Occasional work at night or on weekends. May come in contact with blood/body fluids.

BENEFITS: Paid holidays, vacation, health insurance, public retirement system

Submit resume and cover letter to: Human Resources, Allen County Public Health, PO Box 1503, Lima Ohio 45802-1503 or email to jobs@allenhealthdept.org

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