



ALLEN COUNTY PUBLIC HEALTH

Allen County Combined Health District

Position Available
HIV Educator
Full Time – 37.5 hours per week

Service Area: Prevention and Health Promotion Services

Reports to: Director of Prevention and Health Promotion Services

Salary: Pay Grade 25; \$24.74 per hour

Under direction of the Director of Prevention and Health Promotion Services (PHPS), the HIV/AIDS Educator plans, develops and implements the HIV/AIDS program, through provision of HIV risk assessment, testing, counseling and referral services for high-risk populations within an 11-county region.

Essential Duties:

- Provides HIV risk assessment, testing, counseling and referral services for high risk individuals in community settings throughout an 11-county region and at Allen County Public Health in order to support Statewide HIV Prevention program
- Serves as HIV resource person and coordinates a Regional Advisory Group in funded area and communicates HIV messages through education and outreach in the community through appropriate mediums to promote HIV risk reduction measures.
- As part of the ACPH STI intervention team, will be cross-trained to assist in the event of an outbreak of HIV or syphilis, including phlebotomy certification and contact tracing
- Maintains records of program activities and compiles data in order to evaluate program outcomes and prepare and submit required reports on time
- Maintains equipment and program supplies in order to perform duties in an efficient manner
- Monitors program budget and expenditures to ensure efficient and effective use of grant resources
- Meets all job safety requirements and all applicable Public Employee Risk Reduction Program safety standards that pertain to essential duties

Qualifications:

Bachelor's degree in health education or related field required and 3 years of previous experience in HIV Prevention or health education preferred. Ability to provide education and testing to high-risk groups in their environment, such as prisons, soup kitchens, bars, etc. Valid Ohio driver's license with an acceptable driving record and proof of auto liability insurance coverage required. Must have a vehicle to use on the job that is in roadworthy condition. Must be able to access to potential testing sites, e.g. prisons and other secure facilities.

WORKING CONDITIONS: Occasional overtime required. Travel within and outside the region required. Occasional work at night or on weekends. May come in contact with blood/body fluids.

BENEFITS: Paid holidays, vacation, health insurance, public retirement system

Submit resume and cover letter to: Human Resources, Allen County Public Health, PO Box 1503, Lima Ohio 45802-1503 or email to jobs@allenhealthdept.org

