

**Position Available**

**Fulltime WIC Certifying Health Professional**

**Service Area:** Allen County WIC

**Reports to:** WIC Director

**Salary:** Commensurate with experience

Under direction, the WIC Certifying Health Professional provides WIC certification, nutrition assessment and education, breastfeeding promotion and support to participants.

**Sample Job Responsibilities:**

- Assesses and documents participant's risk, provides nutrition education, including breastfeeding promotion and support that is responsive to the identified needs/interests of each participant
- Prescribes food packages
- Refers participants to other health and social services and provides appropriate follow-up to referrals, and documents services and referrals provided
- Community outreach and education

**Qualifications:**

- Bachelor of Science in Nutrition/Dietetics, RD/LD, and Licensed through the Ohio Board of Dietetics preferred
- Certified Lactation Consultant (CLC) preferred
- Registered Nurse (RN) or Registered Dietary Technician (DTR), or 4-year nutrition/dietetics graduate of ADA approved program may be considered
- Ability to maintain information in strict confidence
- Excellent oral and written communication skills; Must be very detailed oriented
- Must have computer skills in word processing, spreadsheets, power point, and others
- Valid Ohio driver license with an acceptable driving record and adequate auto insurance

**WORKING CONDITIONS:** Occasional overtime required. Travel within and outside the District required. Occasional work at night or on weekends. May come in contact with blood/body fluids. Busy, crowded office with children.

**BENEFITS:** Paid holidays, vacation, health insurance, public retirement system

Submit resume and cover letter by February 3 to: Human Resources, Allen County Public Health, PO Box 1503, Lima Ohio 45802-1503 or email to [jobs@allenhealthdept.org](mailto:jobs@allenhealthdept.org)

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