



A collaboration of
Allen County Public Health
Lima Memorial Health System
St. Rita's Medical Center

West Central Ohio HEALTH MINISTRIES PROGRAM

c/o ACPH, PO BOX 1503

Lima, OH 45802

419-227-0753

wcohmp@embarqmail.com

Position Available

Posted 8/21/15

West Central Ohio Health Ministries Program Coordinator Approximately 20-25 hours/week

Works in: Health Planning and Accreditation
Reports to: Director of Health Planning and Accreditation
Salary: Pay Range 27 (\$21.91/hour)

Under general supervision of the Director of Health Planning & Accreditation, the Health Ministries Coordinator develops, implements, evaluates and is accountable for the West Central Ohio Health Ministries Program (WCOHMP). The coordinator interacts with citizens of faith communities, serving as a liaison between faith communities and emerging health initiatives. This position requires travel, some out-of-town and overnight. This position is administered by Allen County Public Health, with support from Lima Memorial Health System and St. Rita's Medical Center.

Sample Job Responsibilities:

- Develops, implements and evaluates WCOHMP and projects from a spiritual perspective, ensuring quality and adherence to specified guidelines in order to promote improved health outcomes in the community. Works cooperatively with faith communities and community agencies to facilitate Health Promotion activities that address health priorities and disparate populations as identified in Community Health Assessments and Community Health Improvement Plans.
- Serves as a Health Promotion resource for and communicates Health Promotion information to faith communities and the community at large.
- Coordinates meetings of the WCOHMP Advisory Board; completes required progress reports on time in order to track WCOHMP impact in the community.
- Monitors program budget; reports expenditures; submits reimbursement requests to funders in order to inform decision-making and ensure fiscal transparency.

Qualifications:

- Formal education in health-related field with Bachelor's or Master's degree preferred. Must possess and maintain current and unrestricted Ohio Licensure, as applicable.
- Three years active clinical practice, health education or related experience preferred.
- Experience with computer business software, such as Word, Excel and PowerPoint.
- Appreciation of the faith communities as places of healing, with sensitivities to various denominations and congregations.
- Valid Ohio Driver's License, with an acceptable driving record and proof of auto liability insurance coverage and dependable transportation required.

Working Conditions:

Occasional overtime, night or weekend hours may be required.
Travel within and outside the area sometimes required.

Submit cover letter, resume and references, including a reference from a faith community or congregation, by *September 11, 2015* to: Human Resources, Allen County Public Health, PO BOX 1503, Lima OH, 45802 or jobs@allenhealthdept.org

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