

SAMPLE NOTICE OF INFRACTION

PROPERTY/ADDRESS: _____ DATE: _____

RESIDENT/LEASEE: _____ UNIT NO.: _____

Please be advised that we have recorded one of the following incidents in your tenant record:

1. Infraction of property regulations described in Rules & Regulations
2. Violation of term(s) of your lease

One of the above was committed on: _____
(Date)

by: ____ You, ____ Your child/children, or ____ a visitor or guest to your apartment.

Description of incident:

- ____ 1. Destruction of property
- ____ 2. Disturbing or harassing other residents
- ____ 3. Excessive noise from your unit
- ____ 4. Drunk and disorderly
- ____ 5. Illegal activities on the premises
- ____ 6. Failure to maintain unit in clean and sanitary condition
- ____ 7. Smoking in unit/building interior
- ____ 8. Smoking in unauthorized outdoor areas
- ____ 9. Leaving garbage, trash or other obstruction in public areas
- ____ 10. Allowing unauthorized persons to live in the unit
- ____ 11. Failure to allow Landlord or his agent to enter the unit
- ____ 12. Alteration or addition to property not authorized by Landlord or his agent in writing
- ____ 13. Installation of appliance without written consent of management
- ____ 14. Breach of building security
- ____ 15. Other: _____

Remarks: _____

Failure to comply with your lease terms or with the Rules and Regulations may be cause for termination of your lease.

If you have any questions regarding this matter, please call or stop by the rental office.

Tenant Signature

Date

Manager/Landlord Signature

Date