



ALLEN COUNTY
PUBLIC HEALTH
www.allencountypublichealth.org
Allen County Combined Health District

December 1, 2017

From: Don Hartman, Chief Plumbing Inspector

RE: 2018 Plumbing Registration

Please find enclosed the plumbing registration form for 2018. When filling out the form, be certain to check the proper box for **limited or unlimited** Plumbing Contractor, and to mail the **appropriate fee**. There has been no fee increases for plumbing contractor registrations or permits this year.

The registration requirements for Limited Plumbing Contractors are the same as Unlimited Plumbing Contractors. Please ensure you include the following 5 items with your registration form and fee:

1. An **original** copy of your \$10,000.00 performance bond. **Continuation Bonds will not be accepted**. You can give the enclosed form to your insurance company or they can use their own form.
2. Documentation of your business's registration with the Bureau of Workers Compensation, unless self employed. A photo copy will be fine.
3. Documentation of your business's registration with the Department of Taxation. (i.e. Tax I.D. number or Social Security number).
4. A minimum coverage of \$300,000.00 of General Liability Insurance.
5. A copy of your State Plumbing License, if you do not have a State Plumbing license your registration for **Unlimited** Plumbing Contractor will be denied.

If you need any of our forms or information about our plumbing department they can be downloaded at www.allencountypublichealth.org. Click on Environmental Health then click on Plumbing.

Please take a moment and go to our website to complete our survey to let us know how we are doing.

Be sure to obtain a permit **before** any work begins. Call us with any questions you have regarding our plumbing or backflow programs.

Thank you and have a great 2018.

